



Windlesham Golf

HWM Committee Meeting Minutes

Date: Wednesday 22nd April 2026

Location: Lutine Suite

Present	
Stephen Webb, Andy Heath (AFH) Ian Thompson, Steve Downs, Kevin Fallon (guest), Keith Doran,	
1. Apologies	Action
1.1. Andrew Harvey, Kevin McGann, David Humphrey, Stuart Armstrong, Robert Oxley (guest)	Note
2. Minutes of Last Meeting held on the 18th March 2026	
2.1. The minutes from the last meeting were reviewed and agreed upon. Updates on actions from the previous meeting were discussed. They were:	Note
2.2. Roll up training – the training is ongoing	Note – due to be completed Mid-May
2.3. Funding of additional HWM programmes to be presented as part of the budget review at the May committee meeting	Note
3. Captain's Report – SW	
3.1. The SW confirmed the following items of interest from the most recent WGC main committee meeting 3.1.1. WGC are requesting that all members 'book in' at the Pro-shop before play so that the club can track all players not turning up to play, or just pulling out without informing the Pro Shop. 3.1.2. Terrace refurbishment was discussed, and the latest news on the next stage of additions has been circulated by Jack 3.1.3. The Rabbit Hole operation has had technical issues with the POS system however, the operation is improving, and all are encouraged to try it out and provide feedback. 3.1.4. The location of the Rabbit hole is work in progress, more detail will follow in due course.	Note

6. Communications Report – KM	
6.1 Nothing to report	Note
7. Match Secretary’s Report – SD	
<p>7.1. Played 3- Won1, Lost2</p> <p>7.2. Next match Castle Royle away Thursday 23rd April</p> <p>7.3. A high number of registrations for the matches, with an average 16-23 per match so far which is good</p> <p>7.4. If not selected preference is given for the next match, providing the player has registered for that match</p> <p>7.5. I have been working with Stuart to ensure that he is familiar with the match processes and will be handing over to him on 11th June for the Royal Ascot home match. Stuart will be administering the matches for the remainder of the season.</p> <p>7.6. I have notified Martin Roads of the club kit requests received from the Seniors section players – 8 Polo shirts and 6 Gilets.</p> <p>7.7. The Proshop have been slow to respond to requests to action matters via Golf Genius – to be discussed at the meeting.</p> <p>7.8. Home match menus have been discussed with Jack, as there is a big cost differential between a one course and two course meal selection. This has been resolved for the RMS match.</p> <p>7.9. Succession planning for SD role is now planned and will be a agenda item at future committee meetings.</p> <p>7.9.1. Potential candidates will be explored so they can be added before the next committee year.</p>	<p>Note</p> <p>Agenda point on succession planning will be added for the next committee meeting</p>
8. Social Secretary’s Report - DH	
8.1 Nothing to report	Note
9. Web/I.T. Report – KD	
9.1 Nothing to report regarding current systems	Note
<p>9.2 The committee discussed the long-term plans for system integrity and resilience. The following points were noted:</p> <p>9.2.1 Succession planning for KD role will be progressed over the next few months. A further update to the committee is planned for the June committee meeting. Potential candidates will be sort before the next committee year starts</p> <p>9.2.2 AFH will be shadowing KD regarding the IT system management</p>	<p>Note</p> <p>Agenda point on succession planning will be added for the next committee meeting</p> <p>Note</p>
10 AOB - All	
10.1 First aid training for the committee members and other selected parties has been discussed with Jack and an update to be expected at the next committee meeting	Agenda point will be put forward for the next committee meeting

**The next meeting will be held at the Windlesham
Golf Club Lutine Suite on:
Wednesday 27th May 2026 at 10.00.**